



OFFICE OF THE ROURKELA MUNICIPAL CORPORATION

Udit Nagar, Rourkela Dist.-Sundargarh (Odisha) Pin-769012

Website:www.rmc.nic.in EmailId:rourkelamunicipality@gmail.com

No. 3932

Date: 30.03.2026

Tender Call Notice

The Municipal Commissioner on behalf of Rourkela Municipal Corporation invites sealed applications in conformation with detailed Quotation call notice from the reputed firms /Agencies for **"Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation"**.

For detail technical specifications along with Terms &Conditions etc. may be seen from the Website of www.tendersorissa.gov.in

Sd/-
Commissioner
Rourkela Municipal Corporation

Memo No. 3933 Date: 30.03.2026

Copy to Notice Board of RMC for wide publicity of advertisement through office notice board and MIS, RMC is directed for uploading of the tender document in the RMC website and Tender Odisha website.

Sd/-
Commissioner
Rourkela Municipal Corporation

MemoNo: 3934 Date: 30.03.2026

Copy to Director, I&PR Dept., Govt. of Odisha, Bhubaneswar for information with a request to publish the copy of above-mentioned notice in two highly circulated Odia daily newspaper (all editions) on date 31.03.2026.

Sd/-
Commissioner
Rourkela Municipal Corporation



Tender Call Notice No. 3932

Date: 30.03.2026

Rourkela Municipal Corporation
Uditnagar, Rourkela, Dist.-Sundargarh (Odisha), PIN-769012
Email ID: rourkelamunicipality@gmail.com
Website: www.rmc.nic.in

MC/RMC/22/2026

TENDER

STANDARD TERMS & CONDITIONS OF TENDER DOCUMENTS FOR "Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation".

INVITATION FOR BID (IFB)

Rourkela Municipal Corporation, Rourkela invites sealed Bids for “**Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation**”.

Bidding Schedule:

SL.NO	INFORMATION/SUBJECT	DETAIL
01	NAME OF WORK	Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation
02	DATE OF PUBLICATION OF BID	30.03.2026, 06.00PM
03	TENDER PAPER COST	11,800/- (Including GST)
04	EARNEST MONEY TO BE DEPOSITED	Rs.2,00,000/-
04	LAST DATE AND TIME FOR BID SUBMISSION	21.04.2026, 05.00 PM
06	DATE AND TIME FOR BID OPENING	22.04.2026, 11.00 AM
07	DATE OF FINANCIAL BID OPENING	To be Intimated
08	NAME AND OFFICE FOR INVITING TENDER	Commissioner, RMC
09	HELPLINE NO AND EMAIL ADDRESS	rourkelamunicipality@gmail.com

1. Bidder may download the Bidding Document from the RMC website www.rmc.nic.in/www.tendersorissa.gov.in and submit its Bid by utilizing the downloaded document, along with the required non-refundable fee towards Tender paper cost of Rs.11,800/- (Including of GST) through online. The bidder has to submit all the documents through online mode.
2. In the event of any of the above-mentioned dates being declared as a holiday / closed day the Bids will be received/ opened on the next working day at the appointed time.
3. For Queries and Clarifications, send email to: rourkelamunicipality@gmail.com only.
4. The Authority of RMC reserves the right, without any obligation or liability, to accept or reject any or all proposals at any stage of the process or to cancel or modify the process without assigning any reason whatsoever. Any changes in the tender document, addendum and corrigendum or schedule of the tender shall be reflected in the website of RMC (www.tendersorissa.gov.inwww.rmc.nic.in/). No extension of any deadline will be granted on the basis of grounds that RMC have not responded to any question or not provided any clarification.

Sd/-
Commissioner
Rourkela Municipal Corporation

Tender Call Notice

Rourkela Municipal Corporation (RMC) invites tender from prospective agencies for Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation.

NO	Name Of Work	Deliverables
01	Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation	Interest Parties shall have to submit documents as provided in the Tender.

(A) Technical Bid

NO.	Technical Criteria	Documentary Proof
1	Should not have defaulted/blacklisted by any Govt. Dept./PSU of India and there should not be any pending litigation against a bidder with the Central/State Government department.	Self-declared Affidavit on Non-Judicial Stamp of value 100 INR to be submitted.
2	Agency Should be a proprietor / Partnership Firm/Company/MSME registered.	Self-certified copy of incorporation or Udyog Adhar.
3	Should have GST Registration	Self-certified copy of the certificate is to be submitted.
4	Should have PAN registration number.	Self-certified copy of PAN to be submitted
5	Must have a minimum average turnover of 50 Lakhs in the last 3 years i.e. FY 2022-23, 2023-24, 2024-25	Copy of the Audit Report from authorized CA to be submitted
6	ISO Certificate 9001:2015 (Quality Management System)	To be attached.
7	Bank Solvency	To be attached.
8	Experience	Should have experience in supplying these items to any Govt. Organization/ PSU
9	EMD Rs. 2,00,000/-	To be paid through Online
10	Tender Paper Cost Rs. 11,800/-	To be paid through Online
11	Profile of the organization.	Self-certified copy of the organization profile.

(C) Terms and Conditions

1. The bidder should submit (self-attested) documentary proof in support of the above condition and shall also submit a clause-by-clause compliance certificate. The incomplete offers i.e. financial or technical bids for partial items instead of bidding for the whole list of requirements will be summarily rejected without any further correspondence.
2. The bidder must also submit an affidavit of assurance of no change in the quoted price for two-year.
3. Period of Contract- The tender for Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation from the date of commissioning, for which an agreement with the successful bidder shall be signed.
4. Submissions of Bids- The bidder must submit papers on-line with all required documents.
5. Evaluation of Bids
 - a. Tendering authority shall evaluate the bids in respect to the substantive responsiveness of the bid or otherwise. Tendering authority shall carry out a detailed evaluation of the substantially responded bids. Tendering authority shall check the bid to determine whether they are complete, in all respect or not.
 - b. Arithmetical error shall be rectified on the following basis.
 - i. If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by the bidder.
 - ii. In case of discrepancy between words and figures, the amount in words shall prevail.
 - c. If any bid is found substantially non-responsive shall be rejected by the evaluation committee.
 - d. Tendering Authority may waive any minor infirmity or non-conformity or irregularity in the bid which does not constitute a material /service deviation.
 - e. Tendering Authority shall evaluate in detail and compare the substantially responsive bids.
 - f. **The Financial bid will be opened only when a Bidder qualifies in the Technical Bid.**
 - g. The Shortlisted Agency quoting the lowest price bid shall be the preferred bidder.
 - h. The decision taken by the tender committee shall be final and binding to all participating bidders. It cannot be challenged in any court of law.
8. Termination of Default: Tendering Authority may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the agency, terminate this contract in whole or in part.
 - a. If the agency fails to deliver any or all the services/goods within the time specified in the contract, or any extension thereof granted by Tendering Authority
 - b. If the agency fails to perform any other obligation (s) under the contract; and
 - c. If the agency, in either of the above circumstances, does not remedy his failure within 15 days (or such longer period as the competent authority may authorize in writing) after receipt of the default notice from Tendering Authority.

10. Payment and release of the Funds:

- i. Contractor shall raise bills total bill after delivery of the items in all aspects.

11. Custody of Materials

The contractor shall be responsible for safe custody of his/her/their materials at the work sites and RMC will not be responsible for any loss or damage of the property at site, if required by bidder for assembling. There should not be any conflict of interest or relaxation/exoneration of responsibility of the contractor as per this Tender/Contract, on any account whatsoever, regarding the work(s)/material(s)/property, of RMC or of, any other agency/organization engaged/allowed by RMC, available/to be made available/going on/to be started, at or in Connection with the work, failing which RMC shall adopt any action deemed fit against the contractor with a view to continuing and complete the works. The portion or whole of the work executed by the contractor in connection with this contract shall remain in safe custody, watch & ward of the contractor till the same are handed over by the contractor to RMC in required shape and manner or till, RMC takes them over either unilaterally or as per this contract. Responsibility arising out of this safe custody, watch and ward till RMC declares/assumes its right over the same, shall lie with the contractor. No claim in this regard by the contractor shall be acceptable by RMC.

12. Supply of Materials

- a) The contractor shall at his own expenses provide all materials required for the work. The materials supplied by the contractor shall conform to relevant latest specifications and Codes of Practices or in their absence to other specifications as may be decided by RMC. The contractor shall furnish necessary certificate(s) in support of the quality of the materials as may be required by RMC.
- b) RMC shall have absolute authority to test the quality of materials/Equipment at any time through any reputed laboratory at the cost of contractor. The contractor shall not be eligible for any claim or compensation either arising out of any delay in the work or due to any corrective measures required to be taken on account of and as a result of testing of materials. RMC shall have the right for removal from the work sites, of all specifications and in case of default, RMC shall be at liberty to sell such materials and/or to employ other persons to remove the same without being answerable or accountable for any loss or damage that may happen or arise to such materials.

1. Contractor to Provide and Facilitate Inspection, Safety Gear, etc.:

- a) **Inspection:** RMC will have the right to inspect the work and can reject partly or fully such construction/installation if found defective in its opinion.

2. Blacklisting

A contractor may be blacklisted for: -

- a) Misbehavior/ threatening of Departmental & supervisory officers during execution of work/tendering process.
- b) Involvement in any sort of tender fixing.
- c) Constant non-achievement of milestones on insufficient and imaginary grounds and non- adherence to quality specifications despite being pointed out.
- d) Persistent and intentional violation of important conditions of contract.
- e) Security consideration of the State i.e., any action that jeopardizes the security of the state.
- f) Submission of False/ fabricated/ forged documents for consideration of a tender.

In case a contractor is blacklisted, it will be widely published and intimated to all Departments of Government and to Govt. of India Agencies working in the State.

Scope Of work

The Scope of Work intends to define the work activities to be undertaken by the bidder. The Bidder is encouraged to use innovation when developing its proposal and propose revisions or alternatives that are considered beneficial to the project. Rourkela Municipal Corporation is seeking proposals for Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation. All the Components and sub-components shall be complied with the specified standards as per the indicative specification provided by RMC.

1. Specifications

Tricycle

Sl. No.	Parameters
1	Driving Mechanism (Pedestal Chain)
2	Height 25 Inch
3	Width 32 Inch
4	Length 40 Inch
5	25/3 Angle MS
6	25/3 Flat MS
7	25/5 Flat MS
8	40/5 Flat MS
9	40/5 Angle
10	40/40 Square Pipe
11	25 MM Round Pipe MS
12	18 Gage Plate MS
13	Hub 02 Nos.
14	Bearing 03 Nos.
15	Wheel Size 25 Inch
16	1 Inch Round Pipe
17	Finish of Handle
18	Finish of Chain Wheel
19	Finish of Crank
20	Type of Front Wheel
21	Number of Front Wheel (Nos)
22	Front Rim Thickness (mm)
23	Type of Rear Wheels
24	Number of Rear Wheels (Nos)
25	Pretreatment
26	Colour of the Frame (BLACK)
27	Paint (Enameled Paint)
28	Colour of the Cart (Blue & Green)
29	Finish of Rim
30	Bell
31	Tricycle Seat with Cover
32	Hangers for broom and wiper

Wheelbarrow

Sl. No.	Parameters
1	Height 13 Inch
2	Width 27.5 Inch
3	Length 37.5 Inch
4	25/3 Angle MS
5	25/3 Flat MS
6	25/5 Flat MS
7	40/5 Flat MS
8	25 MM Round Pipe MS
9	18 Gage Plate MS
10	Wheel 02 Nos.
11	Hub 02 Nos.
12	Bearing 02 Nos.
13	Wheel Size 10 Inch

SPECIAL CONDITIONS OF THE CONTRACT

1. The stipulated date of commencement of the work shall be the date on which the agreement is signed/ executed/ drawn between RMC & the contractor.
2. The contractor shall not be entitled to any compensation on account of delay due to any natural calamity or labor unrest or non- availability of labor, theft of materials or any kind of force majeure situation, etc.
3. If the contractor could not achieve proportionate progress with respect to time, then RMC shall have the right to take any action deemed fit against the contractor as per the agreement including rescind of contract, levy of penalty, etc. In case of non-cooperation/deliberate delay either required quality and progress/unnecessary or uncalled for correspondence(s) embedded with condition(s)/instruction(s) not commensurate with the explicit condition(s) of the agreement by the contractor for the work, RMC shall not only have the right to rescind the contract but also to execute either the whole or balance portion of the work through any other mode, as deemed fit by RMC and the excess expenditure incurred, if any, for execution of the same, shall be recovered from the contractor resorting to the procedures deemed fit by RMC. **The employer (RMC) also reserves the right whether to respond or not to the correspondence(s)/queries of the contractor or any other organization/entity regarding this work and/or the conditions/ instructions associated with this work.**

4. The decision of RMC regarding the reasons for delay, if any, in completion of the work shall be final and binding on the contractor. If the Municipal Commissioner, RMC is not satisfied regarding the genuineness of delay for progress and/or completion of the work, then he/she may impose penalty upon the contractor.
5. RMC reserves the right, to make such increase or decrease in the quantities and/or items of the work which are considered necessary during execution. Such increase or decrease shall be at the discretion of RMC and in no case, shall validate the contract except the corresponding financial involvement admissible by/acceptable to RMC.
6. The actual date of completion of the work shall be noted/declared/notified/intimated by RMC and the same shall be binding upon the contractor.
7. The EMD, & Security Deposit(s) (SD) retained by RMC from the contractor's bill shall be considered for release subject to fulfillment of all the conditions of the RFP/ Agreement and after checking/scrutiny of the files and expenditures by Local Finance Audit and shall be subject to deductions/recovery of any amount(s) pointed out by Audit.
8. No interest will be paid by RMC on the EMD furnished by any bidder, on the Security deposit of the contractor and on the amount(s) to be withheld/deducted by RMC from the bill amount(s) if the contractor or upon delay in release of payment(s) or release of deposit(s) of the bidder(s)/contractor.
9. The quoted prices should be including of all applicable taxes, transportation, etc. and excluding of GST.
10. Bidder must submit a sample of the items before the last date of the tender or else the tender will be rejected.
11. EMD Exemption is not allowed.
12. Bidder should submit solvency certificate of nationalized bank.
13. The trolley of the tricycle should have horizontal partition for dry & wet Waste.
14. The waste carrying capacity must be divided in 60% for Dry Waste & 40% for Wet Waste for Tricycle.
15. Branding to be done by the bidder as per the instruction of the buyer.
16. The backdoor of the tricycle for unloading of waste must have fix locking system.

The Quoted rate by the L1 bidder will be valid for a period of 01 Year and RMC may increase or decrease the Nos. of Wheelbarrow & Tricycle as per the requirement.

No claim in this regard in any manner by the contractor or any organization/ entity shall be entertained/ accepted by Municipal Commissioner, Rourkela Municipal Corporation.

FORMAT FOR COVERING LETTER FOR PROPOSAL SUBMISSION

(On the Letterhead of the Bidder or Lead Member in case of a Consortium)

Date:

To,

The Commissioner
Rourkela Municipal Corporation
Udit Nagar, Rourkela-769012

Sub: "Tender for Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation".

Dear Sir,

Being duly authorized to represent and act on behalf of Lead Member (in case of consortium)/Sole Applicant. I, the undersigned, having reviewed and fully understood all the Proposal requirements and information provided hereby submit the Proposal for the Project referred above.

I am enclosing the Proposal (one original), with the details as per the requirements of this Tender, for your evaluation. The Proposal, including the Bid Security shall be valid for a period of 90 days from the Proposal Due Date and the Bid Security shall be valid up to 45 days beyond the proposal validity period.

Dated thisDay of2026.

Name of the Lead Member/Person

Signature of the Authorized Person

.....

Name of the Authorized Person

.....

Designation of the Authorized Person

TECHNICAL BID FORM
(TO BE SUBMITTED SEPARATELY IN ENVELOPE – ‘A ‘)

1	Name of Bidder	
2	Name of the proprietor/Partner	
3	Address of the firm	
4	Telephone/ Fax No. Email ID	
5	Should not have defaulted/blacklisted by any Govt. Dept./PSU of India and there should not be any pending litigation against a bidder with the Central/State Government department.	
6	Agency Should be a proprietor / Partnership Firm/ Company/ MSME registered.	
7	Pan Number	
8	Photo copy of GST Registration Certificate	
9	Average Annual Turnover during the last preceding three Financial Years of Rs. 50 Lakhs in the form of C.A Certificate/ Audited Balance Sheet (attached photocopy)	
10	ISO Certificate 9001:2015 (Quality Management System)	
11	Bank Solvency	
12	Experience	
13	Details of Paper cost of Rs.11,800/-	To be paid online
14	Details of EMD of Rs.2,00,000/-	To be paid online

Note: Submission of documentary proof for the entire above Qualifying Requirement is mandatory. In case of absence of documentary proof, the bid is liable to be rejected. RMC may demand original documents for verification.

Date:
Place:

Authorized Signatory
Name _____
Designation _____

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(On Non – judicial stamp paper of Rs. 100/- duly attested by a Notary Public)

POWER OF ATTORNEY

Know all men by these presents, we (name and address of the registered office of the Sole Applicant/ Lead Member/ Member) do hereby constitute, appoint and authorize Mr. / Ms. _____ R/o (name and address of residence) who is presently employed with us and holding the position of _____

as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to the bid of the consortium consisting of, and (please state the name and address of the members of the consortium) for Supply of 100 Nos. of Tricycle & 100 Nos. Wheelbarrow to Rourkela Municipal Corporation(the “Project”), including signing and submission of all documents and providing information / responses to Rourkela Municipal Corporation representing us in all matters in connection with our bid for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For (Signature)

(Name, Title and Address)

Accept

..... (Signature)

(Name, Title and Address of the Attorney)

Notes:

- To be executed by the Sole Applicant or all members including the Lead Member in case of a Consortium.
- The mode of execution of Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- Also, wherever required, the executants(s) should submit for verification the extract of the charter documents and documents such as a resolution / Power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the executants(s).

Format for Affidavit for Non-criminality

(In case of Consortium to be given separately by each member)

(On Non – judicial stamp paper of Rs 100 duly attested by notary public)

1. I, the undersigned, do hereby certify that all the statements made in our proposal are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s nor any of its directors/constituent partners have abandoned any work on Municipal Waste Management in India or any contract awarded to us for such works have been terminated for reasons attributed to us, during last five years prior to the date of this application.
3. The undersigned also hereby certifies that neither our firm M/s nor any of our consortium partner namely M/s & M/s have abandoned any contract/ work of RMC or Govt. of Odisha and or blacklisted by any State/ Central Govt. agencies in participating from any bidding/ tendering process.
4. The undersigned hereby authorize(s) and request(s) any bank, person, firm or Corporation to furnish pertinent information deemed necessary and requested by RMC to verify this statement or regarding my (our) competence and general reputation.
5. The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the RMC.

Signed by an authorized Officer of the Company/firm

Title of Officer

Name of Company/Firm

Date

FORMAT FOR ANTI-COLLUSION CERTIFICATE

(On the letter head of the Lead Member / Sole Applicant)

ANTI-COLLUSION CERTIFICATE

We hereby certify and confirm that in the preparation and submission of this Proposal, we have not acted in concert or in collusion with any other Bidder or other person(s) and not done any act, deed or thing which is or could be regarded as anti-competitive.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant Proposal.

Date thisDay of 2026.

Name of the Bidder

Signature of the Authorized Person

Name of the Authorized Person